

# KASHIV PHARMA LLC.

## Job Description

---

<b>Job Title</b>	<b>Scientist</b>
<b>Business Unit</b>	Analytical
<b>Department Name</b>	AR&D
<b>Function</b>	AR&D
<b>Reporting Relationship</b>	Supervisor/Manager, Analytical
<b>FLSA</b>	Exempt
<b>Date</b>	May 1, 2017

### **Essential Duties & Responsibilities**

Key responsibilities of the position include, but are not limited to –

- Conduct routine and advanced analytical tests in accordance with SOPs and regulatory guidance.
- Write protocols, reports, methods, standard operation procedure, and submission documents.
- Provide analytical support for formulation and process development.
- Perform independent scheduling and coordination of activities
- Conduct instrument troubleshooting.
- Analyze organic or inorganic compounds to determine chemical or physical properties, composition, structure, relationships, or reactions, using chromatography, spectroscopy or spectrophotometry techniques.
- Prepare test solutions, compounds, or reagents for laboratory personnel to conduct tests.
- Evaluate laboratory safety procedures to ensure compliance with standards or to make improvements as needed.
- Develop, improve, or customize products, equipment, formulas, processes, or analytical methods.
- Direct, coordinate, or advise personnel in test procedures for analyzing components or physical properties of materials. Analyze data, identify trends and provide recommendation.
- Study effects of various methods of processing, preserving, or packaging on compositions.
- Review laboratory notebooks, raw data and technical documentation (e.g. test method, validation protocol, or validation report) in support of regulatory filings.
- Train and provide technical guidance to junior scientists.
- Conduct laboratory investigations and prepare investigation reports.
- Review and evaluate drug substance supplier's technical documents and provide recommendation in API vendor selection.
- Performs other functions as required or assigned
- Complies with all company policies and standards

### **Position Requirements and Qualifications**

- M.S. with minimum 2 years' experience.

#### **Specialized Knowledge and Skills**

- Posses broad analytical chemistry knowledge in HPLC, GC, UV, FTIR and other related analytical technologies
- Good understanding of USP methodologies, ICH Guidelines, cGMP and FDA regulations.
- Hands on experience in wet chemistry techniques.
- Good verbal and written communication skills.
- Attention to details and accurate record keeping. Ability to plan, schedule and work independently
- Self-motivation, adaptability, and a positive attitude.

# KASHIV PHARMA LLC.

## Job Description

---

- Working knowledge of applicable safety and standards guidelines, such as SOP, cGMP, GLP, DEA regulations and/or MSDS.
- Ability to work under pressure in a fast pace environment. and meet deadlines

### **Work Environment & Physical Demands**

General work environment and physical demands as required to successfully perform the essential functions of this job. Ability to work flexible hours as needed. Some travel may be involved.

**Supervisory Responsibility, if any:** No

***This position description is not a complete list of all responsibilities, duties or skill required for the job and is subject to review and change at any time, with or without notice, in accordance with the needs of the organization.***